



## **EMERGENCY MEDICAL SERVICES COMMISSION MEETING MINUTES**

**DATE:**                      **Friday, May 18, 2012**

**10:00 A.M.**

**LOCATION:**                Horizon Convention Center  
401 South High Street  
Muncie, IN                47303

<b>MEMBERS PRESENT:</b>	John Zartman	(Training Institution)
	Charles Valentine	(Municipal Fire)
	G. Lee Turpen II	(Paramedic)
	Melanie Jane Craigin	(Hospital EMS)
	Myron Mackey	(EMTs)
	Gary Miller	(Private Ambulance)
	Sue Dunham	(Emergency Nurses)
	Terri Hamilton	(Volunteer EMS)
	Rick Archer	(Director of Preparedness & Training Designee)
	Michael Lockard	(General Public)
	Ed Gordon	(Volunteer Fire EMS)
	Michael Olinger	(Trauma Physicians)

**OTHERS PRESENT:** Elizabeth Fiato, Jason Smith, Mara Snyder, Judge Gary Bippus, IDHS Staff

## **CALL TO ORDER**

Meeting called to order at 10:00 a.m. by Chairman Gary Miller.

**No action was needed by the Commission. No action was taken.**

## **ADOPTION OF MINUTES**

**A motion was made by Commissioner Mackey to adopt the minutes of the March 16, 2012 meeting as written. Seconded by Commissioner Gordon. Motion passed.**

## **State EMS Directors Report**

The State EMS Director Archer introduced the agencies new employee Elizabeth Fiato Training/Education Section Chief. Director Archer also announced the new organization chart for the agency's certification section.

Director Archer reminded the audience about the availability of the agencies mobile SIMLAB, contact Ms. Marie Carroll for scheduling. Ms. Carroll is also working to update the SIDS training program that will be available through the IDHS Learning Management System.

Director Archer gave update concerning the National drug shortage. Changes under Title IX will require drug manufacturer s to report to the Federal Drug Association (FDA) before ceasing or interrupting production of "life-supporting" or drugs "intended for use in the prevention of a debilitating disease or condition". This will give the FDA a chance to take corrective actions if possible. It appears that the drug shortages may continue for the foreseeable future.

Director Archer announced the audience that the American Heart Association/American Stroke Association is conducting a survey and IDHS has distributed the survey. The feedback from this survey will be considered when developing product offerings for EMS agencies and professionals.

Director Archer announced that our National Association of EMS Officers is working with the Workforce Development to look at the EMS personal shortage programs across the country. Director Archer is going to follow closely the committees work since Indiana is also experiencing the same shortages.

Director Archer announced that the Field EMS bill picked up two new cosponsors. He also reminded everyone to keep track of the Field EMS bill (H.R. 3144) this bill is looking for a federal agency responsibility for EMS across the country including some regulatory responsibility. Anyone wanting to read the bill can go to <http://www.advocatesforems.org/assets/docs/field-ems-bill-hr-3144.pdf> or can also find a link on our website at [www.in.gov/dhs](http://www.in.gov/dhs).

Director Archer announced that Senate Bill 224 requires the EMS Commission, State Fire Marshal, and ISDH to report to the Senate Health Finance Committee by October 1, 2012. Director Archer requested Chairman Miller appoint two members of the Commission to serve on this committee. Chairman Miller asked for volunteers Commissioner Lockard and Commissioner Turpin were so appointed. The group met on Friday May 25, 2012.

Director Archer discussed briefly the issue of not having a state test in place for the new Advanced EMT. Director Archer asked the Commission if they would approve the use of the National Registry test as a temporary testing mechanism until final decisions can be made about the state testing procedure. After

discussion of the Commission, no motion was made to adopt this recommendation.

Director Archer also asked Ms. Snyder, legal counsel, to discuss the emergency rules that need to be passed by the Commission before July 1. The EMS Commission meeting that was scheduled for July 20, 2012 is being moved to June 26, 2012 in order for the Commission to meet and pass the needed emergency rules before the deadline.

## **STAFF REPORT**

Certifications issued since last meeting (March 16, 2012)

Basic EMT	192
Advanced EMT	30
EVOC Drivers	15
EVOC Instructors	0
First Responder	106
Paramedics	68
Primary Instructors	7
Intermediate EMT	2
Extraction	0
Total	420

Provider Organization certified in Indiana (report ran May 3, 2012)

Rescue Squad Organization	10
Basic Life Support Non-Transport	497
Ambulance Service Provider	111
EMT Basic-Advanced Organization	36
EMT Basic-Advanced Organization	

(non-transport)	21
EMT Intermediate Organization	3
EMT Intermediate Organization	
(non-transport)	0
Paramedic Organization	188
Paramedic Organization	
(non-transport)	10
Rotorcraft Air Ambulance	16
Fixed Wing Air Ambulance	3
Total	895

### **EMS PERSONNEL WAIVER REQUEST**

The following requested a waiver of 836 IAC 4-5-2 (a)(1)(b) the requirement for completing PI course requirements within one year from course completion. Staff recommended approval.

Parrott, Timothy (PI)

Knueven, Amber (PI)

**Commissioner Valentine offered a motion to approve the waivers for the length of time requested. The motion was seconded by Commissioner Mackey. The motion was passed.**

The following requested a waiver of 836 IAC 4-7-2 (4)(b) deadline for purpose of completing testing requirements. Staff recommended approval for a 3 month extension.

Birkel, Howard (EMT)

Ewing, Bobby (EMT)

Glover, Alexis (EMT)

Rhea, Rachael (EMT)

Shank, Zachary (EMT)

Stonebreaker, Stephanie (EMT)

**Commissioner Olinger offered a motion to approve the waiver for the recommended three (3) month. The motion was seconded by Commissioner Valentine. The motion was passed.**

The following requested a waiver of 836 IAC 4-4-4-2 (e) applicant requests that the late renewal rule be waived so that in service may be accepted allowing for certification renewal. Staff recommends waiving the 120 day provision of the rule allowing applicant to submit for certification renewal with a \$50.00 reapplication fee.

Hook, Elizabeth (EMT)

**Commissioner Zartman offered a motion to approve the waiver as the staff recommends. The motion was seconded by Commissioner Valentine. The motion was passed.**

### **EMS PROVIDER WAIVER REQUEST**

The following requested a waiver of 836 IAC 2-2-1 (g)(1) Requirement to maintain adequate staffing to maintain 24/7 paramedic coverage. Staff recommends approval of a 2-year waiver.

Jackson Fire Territory

**Commissioner Zartman offered a motion to approve the waiver for 2 years. The motion was seconded by Commissioner Valentine. The motion passed.**

The following requested to renew an existing waiver of 836 IAC 2-7.2-3(d)(2)(D) Medications. Pike County EMS, is an Intermediate organization requesting to add Ativan to their authorized medication list due to national shortage of Commission approved Valium. Staff recommended approval for 2 years.

Pike County EMS

**Commissioner Olinger offered a motion to approve the waiver for two years on the condition that proper education is given regarding the new drug. The motion was seconded by Commissioner Zartman. The motion passed.**

## **EMS TRAINING INSTITUTION WAIVER REQUEST**

The following requested a waiver of 836 IAC 4-2-1 (G) requirement of Training Institutions to be accredited to teach paramedic courses. This request is for an amendment to an existing waiver to allow another paramedic course to be taught. Staff recommends approval.

St Mary Medical Center

**Commissioner Zartman offered a motion to approve the waiver. The motion was seconded by Commissioner Turpen. The motion passed.**

## **INVESTIGATION REPORT**

Report submitted for information purposes only:

### **January 2012 Compliance Report (November-December)**

#### **Investigations**

Offender cases reviewed	62
Certifications Cleared	45
Denied	0
Revoked	0
Two year Probation	14
One year Probation	0
Personnel Investigations	0
Provider Investigations	2
Supervising Hospital Investigations	0
Training Institution Investigations	0

#### **Compliance**

Individual Certification Audits	0
Provider Audits	0
Training Institution Audits	0
Supervising Hospital Audits	0

No action required, none taken

## **ADMINISTRATIVE PROCEEDINGS**

### **Orders Issued**

Order No. 0067-2012, Tamara J. Ames

No action required, none taken

Order No. 0023-2012, Jeffrey Lee Baker

No action required, none taken

Order No. 0015-2012, Jason Corder

No action required, none taken

Order No. 0020-2012, Jonathan K. Dawson

No action required, none taken

Order No. 0006-2012, Nicholas E. Ford

No action required, none taken

Order No. 0021-2012, Daryn E. Hendershot

No action required, none taken

Order No. 0019-2012, Paul D. Hochstetler

No action required, none taken

Order No., 0016-2012, Ryan Jennings

No action required, none taken

Order No. 0051-2011, Lawrence Michael Mudd

No action required, none taken

Order No. 0007-2012, Daniel Lee Pierce

No action required, none taken

Order No. 0025-2012, Michael J. Russell

No action required, none taken

Order No. 0018-2012, Frederick J. Taylor, III

No action required, none taken

Order No. 0017-2012, Jammie M. Thurman

No action required, none taken



Order No. 0010-2012, Kevin Tibbs

No action required, none taken

## **Appeals**

Stephan M. Hall Sr.

**Commissioner Valentine offered a motion to grant the appeal. The motion was seconded by Commissioner Olinger. The motion passed.**

## **Administrative Law Judge Decisions**

Tamara J. Ames-termination of appeal

**Commissioner Zartman made a motion to affirm Judge Bippus's non-final order to end Ms. Ames appeal. The motion was seconded by Commissioner Valentine. The motion passed.**

## **DATA REGISTRY REPORT**

Mr. Gary Robison reported the current stats for services reporting data to IDHS.

Current Statistics:

2011	224,790 Incidents	212 Providers reporting
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2012	49,799 Incidents 1 <sup>st</sup> quarter	164 Providers reporting
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Mr. Robison also reported there are 47 Fire and EMS provider organizations using the Indiana On-line web server. There are a total of 15,000 reported incidents for 2011 and 1,200 have been reported for 2012 so far.

Mr. Robison reported that there are now eight (8) software vendors have passed the Indiana requirements as outlined in the 2009 Data Dictionary.

## **TECHNICAL ADVISORY COMMITTEE**

Mr. Leon Bell presented three recommendations from the TAC Committee to the Commission. The first recommendation is concerning EVOC training for all EMS certified personal. The second recommendation is in regard to Training Institutions running criminal background checks on potential EMS students. The third recommendation is in regard to drug and alcohol testing for potential

EMS students. There was discussion on all three topics and some concerns were raised. Chairman Miller recommended that all three topics, EVOC training, the background checks, and also the drug and alcohol testing be sent back to the TAC for the committee to vet the issues then come back to the Commission with their findings and recommendations.

**The formal motions are as follows:**

**EVOC Training Course:**

Within the first (12) months of affiliation with an EMS provider organization, any person who may drive an EMS emergency vehicle must complete, or provide evidence of completion of, an emergency vehicle operations course. This EVOC curriculum must have didactic and actual driving components.

**Background Checks:**

In the ninety (90) days prior to the first planned patient contact (via out-of-hospital EMS observation, field internship, or clinical rotation), the EMS educational program student must complete a background criminal history check arranged by the EMS educational program. This background criminal history check must provide a dataset which meets or exceeds the US Government minimum requirement for sanction screening as set forth in the DHHS-OIG's Compliance Program Guidance:

- Criminal History Investigation (seven years)
- Sexual Offender Registry/Predator Registry
- Social Security Number Verification
- Positive Identification National Locator with Previous Address
- Maiden/AKA Name Search
- Medicare/Medicaid Sanctioned, Excluding Individuals Report
- Office of Research Integrity (ORI) Search
- Office of Regulatory Affairs (ORA) Search
- FDA Debarment Check
- National Wants and Warrants Submission
- Investigative Application Review (by Licensed Investigation)
- Misconduct Registry Search
- Executive Order 13224 Terrorism Sanctions Regulations
- Search of Healthcare Employment Verification Network (HEVN)
- National Healthcare Data Bank (NHDB) Sanction Report-which includes a Sanctions Check search to verify applicant's name(s) against Federal and State agencies.

Drug and Alcohol testing:

In the ninety (90) days prior to the first planned patient contact (via out-of-hospital EMS observation, field internship, or clinical rotation), the EMS educational program student must undergo drug and alcohol screening arranged by the EMS educational program. At a minimum, this screening must include assessment for the presence of common opiates, benzodiazepines, tetrahydrocannabinol (THC), cocaine, amphetamines, phencyclidine and ethanol or their common metabolites.

**Commissioner Mackey made a motion to accept the recommendations of the TAC on all three issues. The motion was seconded by Commissioner Olinger.**

**Commissioner Mackey made a motion to table all three issues until the next Commission meeting on June 26, 2012. The motion was seconded by Commissioner Olinger. The motion passed.**

### **Trauma System Update**

Mr. Art Logsdon gave a presentation and announced a summer trauma listening tour. The purpose of the tour is to address any concerns about the Indiana State trauma rule. The following dates were given for the tour:

Stop 1: District 10 Monday June 4<sup>th</sup> 4pm-8pm

Facility: Evansville Vanderburgh Central Library

200 SE Martin Luther King Jr. BLVD.

Evansville, IN 47713

Stop 2: District 7 June 20<sup>th</sup>

Facility: Landsbaum Center for Health Education

1433 North 6 ½ Street

Terre Haute, IN 47807

Stop 3: District 1 June 28<sup>th</sup>

Facility: Woodland Park in Portage

2100 Willowcreek

Portage, IN 46368

Stop 4: District 3 July 11<sup>th</sup>

Facility: The Public Safety Academy  
7602 Patriot Crossing  
Fort Wayne, IN 46816

Stop 5: District 2 July 17<sup>th</sup>

Facility: St. Joseph County Public Library  
304 South Main Street  
South Bend, IN 46601

Stop 6: District 9 July 24<sup>th</sup>

Facility: Mid America Science Park  
821 South Lake Road South  
Scottsburg, IN 47170

Stop 7: District 4 August 7<sup>st</sup>

Facility: Tippecanoe County Fairgrounds  
3150 Sagamore PKWY S  
Lafayette, IN 47905  
Home Economic Building

Stop 8: District 6 August 21<sup>st</sup>

Facility: Delaware County Fairgrounds  
1210 N. Wheeling Avenue  
Muncie, IN 47303

Stop 9: District 8 August 29<sup>th</sup>

Facility: Columbus Learning Center  
4555 Central Avenue Suite 2100  
Columbus, IN 47203

Stop 10: District 5 September 6<sup>th</sup>

Facility: TBA

## **EMS FOR CHILDREN**

Ms. Stephanie Fahner announced May 23<sup>rd</sup> is EMS for Children day. Ms. Fahner presented a slide show concerning the lack of pediatric equipment on the back of ambulances and continuing education for EMS personnel. Ms. Fahner asked the Commission to add specific pediatric equipment (pediatric pulse ox meter, length based resuscitation tape, and McGill's forceps) to the required equipment list and would also like to see two additional hours be added to continuing education.

**Chairman Miller directed these issues be assigned to the TAC for study.**

## **FIELD SERVICES REPORT**

Ms. Robin Stump reported that the April exercise for districts 4 and 6 was successful. During the exercise they had the opportunity to work with the military on their CBRNE (Chemical, Biological, Radiological, Nuclear, and Explosive) Enhanced Response Force Package which is a decontamination and EMS element. Field services will be working with the military to help make all state districts aware of this additional resource.

Ms. Stump also announced field services are now taking applications for the open field services position.

## **OLD BUSINESS**

Ms. Mara Snyder, Legal counsel presented changes/clarifications that were made to LSA Doc. #10-628. Some discussion followed Ms. Snyder's presentation.

**Commissioner Zartman made a motion to adopt LSA Doc. #10-628 which amends 836 IAC 1-2.1 to add provisions concerning trauma protocols for field triage and transportation decision making, as published in the Indiana Register on March 2, 2011 as DIN: 20110302-IR-836100628PRA, as amended by the draft**

from staff dated 5/18/2012. Director Archer seconded the motion. The motion passed.

## **NEW BUSINESS**

The following requested a waiver of 836 IAC 4-3-1 which establishes minimum requirements for first responder training. This rule does not have provisions for on-line or hybrid courses. This request is being made to allow a First Responder on-line/hybrid course.

Indiana Department of Homeland Security

**Commissioner Zartman made a motion to allow the agency to conduct an on-line First Responder course. The motion was seconded by Commissioner Valentine. Director Archer abstained from the vote. The motion passed.**

Director Archer presented a request from Pembroke Fire Protection District to use their Autism Awareness Course that exceeds the Indiana standard in place of the current curriculum.

**Commissioner Olinger made a motion to allow the course to be taught in place of the current Autism Awareness course. The motion was seconded by Commissioner Turpin. The motion passed.**

The Indiana Fire Chief's Association (IFCA) presented updated EMT Psychomotor Examination (aka Skill) Sheets. The IFCA reviewed and revised the skills sheets as part of a standard review and also to incorporate the National Education Standards (NES) as well as new American Heart Association CPR recommendations for 2010.

**Commissioner Zartman made a motion to send the updated skills sheets to the TAC for review then bring a formal recommendation to the Commission. The motion was seconded by Commissioner Olinger. The motion passed.**

Ms. Rebecca Blagrove spoke in regards to her retirement and thanked everyone for their support during her time with IDHS and the EMS community.

The Commission thanked Ms. Blagrove for her service. Mr. Faril Ward representing the Indiana EMS Association on behalf of Randy Seals presented Ms. Blagrove with a life time membership to the Indiana EMS Association.

**Director Archer made a motion to award Ms. Blagrove with an Honorary Life time EMT and Primary Instructor certification. The motion was seconded by Commissioner Mackey. The motion passed unanimously.**

Ms. Mara Snyder, Legal Counsel presented a non-rule policy for Intermediate providers concerning drug shortages. The purposed non-rule policy reads as follows: In the event of unavailability of any drug listed in 836 IAC 2-7.2-3(d)(2)(B), due to a drug shortage, the emergency medical technician-intermediate provider may, with the approval of the provider's medical director, substitute a drug in the same pharmacological class, as determined by the United States Food and Drug Administration, as the drug of which there is a shortage.

**Director Archer made a motion to adopt the non-rule policy as written. The motion was seconded by Commissioner Turpin. The motion passed.**

Jessica Lawley presented, on behalf St. Mary Medical Center, a request to hold an EMT Basic Advanced to Advanced EMT bridge course. Director Archer suggested that the National Registry test be used as the Indiana state test until such a time that a formal decision can be made in regards to testing.

**Commissioner Zartman made a motion to approve the course. The motion was seconded by Commissioner Valentine. The motion passed.**

Elizabeth Westfall presented, on behalf of Vincennes University, a request to hold an Advanced EMT course.

**Commissioner Zartman made a motion to approve the course. The motion was seconded by Commissioner Mackey. The motion passed. Chairman Miller directed the TAC to analyze the course progress and test results from both the Vincennes and St. Mary Medical center courses.**

Ms. Snyder presented a non-rule policy for Paramedic scope of practice. The purposed non-rule policy reads as follows: The scope of practice of a paramedic does not include management of rate-adjustable IV Infusion pumps or multiple feature ventilators. However, with additional training approved by

the provider medical director, a paramedic may manage IV Infusion Pumps and/or multiple feature ventilators during transport. This interpretation does not preclude transport by an EMT-B if the reason for the transport is not related to the rate-adjustable IV Infusion Pumps or multiple feature ventilators.

**Commissioner Turpin made a motion to table the issue. The motion was seconded by Director Archer. The motion passed.**

Ms. Snyder presented a non-rule policy for management of IV Infusion Pumps and/or multiple feature ventilators. The purposed non-rule policy reads as follows: The management of IV Infusion Pumps and/or multiple feature ventilators during transport is considered to be the provision of specialty care transport by a paramedic provider, so long as the paramedic providing such management has received additional training approved by the provider medical director.

**Commissioner Turpin made a motion to table the issue. The motion was seconded by Director Archer. The motion passed.**

### **CHAIRMAN DIRECTION**

Chairman Miller assigned the review of the paper form for a run report to the Data collection committee.

### **GENERAL INFORMATION**

The next EMS Commission meeting will be held on June 26, 2012 at 10:00 am  
Wayne Township Fire Department  
700 North High School Road  
Indianapolis, IN 46214

There being no further business, the meeting was adjourned at 2:11 p.m.

Approved \_\_\_\_\_

Gary Miller, Chairman



